

# MC TIPS & GUIDANCE

## CHOOSING YOUR MASTER OF CEREMONIES (MC)

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Choose a trusted family member or friend that is familiar with both of you, who is confident speaking in front of a large group and has good timekeeping skills. Make sure their sense of humour is appropriate for your day.

## PLANNING AHEAD

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Ensure your MC is chosen well in advance of the wedding. This is a vital role in making sure the whole day runs smoothly.

We suggest the Couple sit down with the MC and discuss their ideas with each other well before the wedding date, it's a good idea to go through the timing schedule together and what the MC is going to say throughout the evening.

## GENERAL TIPS FOR THE MC

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On arrival to our venue please locate our Functions Manager and the entertainer and introduce yourself.

Arrive a little earlier to the venue to test the microphone - the microphone will need to be provided by the entertainer.

Hold the microphone close to your mouth when speaking, but not too close. Have someone you trust in the crowd that will cue you if you are not amplifying well.

We try to stick to the timing schedule as much as possible, however, please keep in touch with entertainment and the Functions Manager for any changes to the schedule.

## VENUE HOUSEKEEPING

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Toilets are located at the bar end on the left-hand side. No smoking on deck; permitted out the front of the venue only. No glassware past front door.

Wishing well location/guest book location, Lolly bar/ photobooth location if applicable.

Conclusion of event time.

Pre-organised transport if applicable & post-wedding events for the following day.